

Kitchen Clerk (Grab & Go)

The Kootenay Co-op is looking for a full-time Kitchen Clerk to join the Food Services Team in the Grab and Go program! Do you enjoy being creative and making beautiful salads, sushi and desserts? We want to hear from you! This is a **part-time** position, **16-24** hours per week. **Must have weekend availability.** Some shift flexibility for training period required.

SKILLS + QUALIFICATIONS

- Minimum 1-year commercial kitchen experience or equivalent
- Food Safe Level 1
- Strong knife skills
- Good communication skills
- Knowledgeable about food products served
- Ability to work well both independently and as part of a team
- Precise + consistent execution of recipes
- Ability to multitask + perform well under production deadlines
- A keen eye for detail in merchandising.

DUTIES + RESPONSIBILITIES

- Prepare all recipes as instructed by the Grab and Go Lead
- Safely operate all commercial kitchen equipment
- Prepare recipes efficiently and accurately
- Ensure product rotation, due dates, labelling accuracy, product consistency and quality
- Comply with operational standards, Co-op policies + provincial health regulations
- Inspect product for quality and consistency before packaging
- Ensure accuracy of all product signage
- Count, receive and stock products from vendors
- Will keep all Grab and Go areas full and front and faced on a regular basis
- Provide excellent customer service
- Other duties as required

WHY WORK AT THE KOOTENAY CO-OP?

Employees of the Co-op are truly unique. Our friendly, talented staff have created a culture of inclusiveness + teamwork, along with a passion for bringing organic, sustainable food to the Nelson area. Employees receive a store discount, health + dental benefits when working full time, RRSP contributions, and competitive wages. We value work-life balance, continuous improvement, and maintaining a friendly work environment where each staff member can get involved in making the Co-op a great place to shop & work.

Rate: \$18.25 - \$20.00 / hour, depending on experience.

This position is for **16-24 hours per week.**