

# Grocery Clerk

The Kootenay Co-op is looking for a part-time Grocery Clerk to join our team! Do you have an interest in natural + organic foods? Do you like teamwork? Can you lift up to 25 lbs safely? Apply now! **This is a 8-12 hours per week position. Evening and weekend availability is required.**

## SKILLS + QUALIFICATIONS

- Team oriented
- Experience in stocking and rotation of perishable products
- Impeccable attendance + punctuality; ability to clock-in/out accurately
- Knowledge of whole, natural, and organic foods
- Excellent customer service skills and the ability to develop and maintain favorable relations with customers, staff, and vendors
- Cooperative, respectful communication skills
- Ability to approach problems with a positive attitude and have creative, constructive solutions on hand
- Ability to handle stressful situations in a calm manner
- Flexible in the face of variable work requirements, able to maintain high level of productivity.

## DUTIES + RESPONSIBILITIES

- Stock product accurately + efficiently
- Ensure grocery, bulk, cooler and freezer departments are well rotated, fronted, faced and clean at all times
- Provide excellent customer service to all shoppers
- Monitor perishables + near date products and take appropriate actions to minimize loss
- Follow proper back stock procedures (block, condense, rotate, etc.)
- Create + maintain visually appealing monthly displays to promote product specials

## WHY WORK AT THE KOOTENAY CO-OP?

Employees of the Co-op are truly unique. Our friendly, talented staff have created a culture of inclusiveness + teamwork, along with a passion for bringing organic, sustainable food to the Nelson area. Employees receive a store discount, health + dental benefits when working full time, RRSP contributions, and competitive wages. We value work-life balance, continuous improvement, and maintaining a friendly work environment where each staff member can get involved in making the Co-op a great place to shop & work.

**Rate: \$18.25-20.00/hour**, depending on experience

This position is for **8-12 hours per week. Evenings + weekends required.**