

Produce Clerk

The Kootenay Co-op is looking for **2 x Produce Clerks** to join our crew. If you enjoy working in a supportive team to create stunning displays of organic produce and provide excellent customer service, apply now! We are currently recruiting for one **part-time position (12-18 hours per week)** and one **full-time position (32-40 hours per week)**. Evening and weekend availability is required.

SKILLS + QUALIFICATIONS

Required:

- Knowledge of produce handling and storage.
- Ability to lift up to 50 lbs safely.
- Strong attention to detail and organizational skills.
- Excellent customer service and communication skills.
- Ability to work independently and as part of a team.

Preferred:

- Experience in retail grocery or co-op environment.
- FoodSafe Level 1 certification.

DUTIES + RESPONSIBILITIES

- Stock produce to shelves and maintain attractive displays.
- Ensure proper rotation and freshness of all produce items.
- Assist with receiving and storing deliveries.
- Monitor inventory levels and report shortages or overages.
- Maintain cleanliness and organization of produce department.
- Provide excellent customer service and respond to inquiries.
- Ensure compliance with all internal and external health and safety regulations, as well as employee policies and procedures.
- Other duties as required.

WHY WORK AT THE KOOTENAY CO-OP?

Employees of the Co-op are truly unique. Our friendly, talented staff have created a culture of inclusiveness + teamwork, along with a passion for bringing organic, sustainable food to the Nelson area. Employees receive a store discount, health + dental benefits when working full time after 6 months, RRSP contributions, and competitive wages. We value work-life balance, continuous improvement, and maintaining a friendly work environment

where each staff member can get involved in making the Co-op a great place to shop & work.

Rate: \$18.25 – 20.00 per hour depending on experience.

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